



APPLICATION FOR PIPE ORGAN ENCOUNTERS SCHOLARSHIP AID

POE Director Information

The Committee on the New Organist (CONO) reviews scholarship applications and awards scholarship aid to students attending Pipe Organ Encounters. Scholarship aid is not available to students attending Pipe Organ Encounters Plus. The committee establishes criteria and procedures for evaluating and rating each application.

Timeline for application and notification: **Students may apply for scholarship aid after January 15 and within two weeks after the application deadline of the POE they wish to attend.** Directors: Print this application timeline in your publicity brochure. Applications must be submitted to the local POE Director for recommendation and review. Completed applications consist of the student and parent applications, and teacher recommendation. The local POE Director, upon reviewing the application (student, parent, and teacher) forwards it to the National Office along with the local POE Director's recommendation. All scholarship applications and local POE Directors' recommendations must be received by May 15.

Scholarship applications may be transmitted to the National Office by postal mail, e-mail or fax. The committee will review applications by e-mail or telephone monthly, February through June.

Notification of the committee's decisions will be made within the month of review to the local Chapter POE director, to the Director of CONO and to James Thomashower, Executive Director.

Awards: Scholarship awards will be offered to a maximum of the registration fee which shall not exceed \$450. The committee will know the pool of money with which they have to work, and allocate accordingly. The New Organist Fund (80 percent of interest income for that year) and Guild Operating Funds are the sources of scholarship money.

All those applying for aid, whether awarded a scholarship or not, will receive a copy of Jeffrey Alban's *Strategies for Personal Fundraising for POE Students*.

Awards will be applicable for tuition only and are made directly to the POE host chapter. A student may receive only one award per year, applied to one POE.

Awards are largely based on financial need and information provided on the application forms. Teacher and local POE Director recommendations provide insight into the applicant's character and need.

POE DIRECTOR INFORMATION
American Guild of Organists
Application for Pipe Organ Encounter Scholarship Aid

Directors: When forwarding the scholarship application to students, remind them that all three pages— student and parent applications, and teacher recommendation – must be submitted and must be complete, or the student cannot be considered for an award. Completed applications are returned to you for your comments and recommendations, and then you must forward the three pages and this page with your recommendations to the National Office. **Do not forward incomplete applications.**

The student and parent applications and teacher information are available for downloading from the AGO Web site at www.agohq.org. Click on Education and Certification, then Pipe Organ Encounters. Scroll to the bottom for the application forms. You may also access the applications directly by going to www.agohq.org/docs/pdf/poescholarship.pdf.

Student awards may be applied to a maximum of one POE per year. Students can not apply for assistance to attend a second or third POE in the same year. Directors: Remember to include this page with the three-page application.

For Office use only

Local Chapter POE Director

Complete and return to the National Office with application.

PLEASE PRINT ALL INFORMATION.

Name of POE Scholarship Applicant: _____

Comments: _____

(Please identify if the student is receiving assistance from other sources, identify the source and amount of assistance. Include any other pertinent information).

Approve ____ Deny ____ Date: _____

Local POE Director's recommendation of amount of award: \$ _____

Local POE Director's Signature

Local POE Director's Printed Name

Scholarship Committee

Comments: _____

Approve ____ Deny ____ Date: _____

Committee member's recommendation of amount of award: \$ _____

Committee Member's Signature

Committee Member's Printed Name

STUDENT APPLICATION
American Guild of Organists
Application for Pipe Organ Encounter Scholarship Aid

This page is to be completed by the **student**. This application cannot be processed if any line is left blank or any question unanswered. Financial aid is awarded for tuition only, not for travel or other expenses. Student awards are made for no more than one POE year. Students cannot apply for assistance to attend a second or third POE in the same year. **Please print or type all information.**

Student Name	Student Email Address (with p/g permission)
Street Address	City State Zip Code
Phone Number (home)	Phone Number (mobile)
Date of birth	
What grade are you in now? _____	Expected Graduation Date (mo/yr): _____
Are you currently a member of the American Guild of Organists? Yes _____ No _____	
Amount of aid requested (Amount awarded may not be amount requested) \$ _____	
Location of POE you plan to attend: _____	
Student's Signature	Date

Please answer the following questions using complete sentences on a separate sheet of paper.
Be sure to include your name on all additional pages.
Please check the appropriate answer for the supplemental questions below.

1. Please explain why you want to attend a Pipe Organ Encounter.
Have you attended a POE previously? Yes _____ No _____

2. Why are you seeking a scholarship?
Have you received scholarship aid for a POE previously? Yes _____ No _____
Have you received any other scholarship assistance previously? Yes _____ No _____

3. What musical instruments have you studied and for how long?

Please return this page, along with the page your parent or guardian has completed, to the local Chapter POE Director. The POE Director's contact information can be found in the POE brochure.

PARENT/GUARDIAN APPLICATION
American Guild of Organists
Application for Pipe Organ Encounter Scholarship Aid

This page is to be completed by the POE student's **parent or legal guardian**. This application cannot be processed for the student if any line is left blank or any question unanswered. Financial aid is awarded for tuition only, not for travel or other expenses. Student awards are made for no more than one POE per year. Students cannot apply for assistance to attend a second or third POE in the same year. **Please print or type all information.**

I am submitting this application on behalf of: _____
Print Student Name

Name of Parent or Legal Guardian P/G Email Address

Street Address City State Zip Code

Phone Number (home) Phone Number (mobile)

Parent/Guardian Occupations: [please list each person's name(s) and occupation(s)]

Name: _____ Occupation: _____

Name: _____ Occupation: _____

Combined annual household income: \$ _____

Total number of persons in household: _____

Please add any other information you would like to provide regarding your son's or daughter's need for financial assistance. [you may attach additional sheets if necessary]

Has your son/daughter attended a POE previously? Yes ____ No ____

If yes, has a POE scholarship ever been awarded? Yes ____ No ____

*I certify that the above information is true to the best of my knowledge.

Signature of parent or legal guardian Date

Please return this page, along with the page your son/daughter has completed, to the local Chapter POE Director. The POE Director's contact information can be found in the POE brochure.

MUSIC TEACHER RECOMMENDATION
American Guild of Organists
Application for Pipe Organ Encounter Scholarship Aid

A **music teacher's** recommendation is required for all students applying for scholarship assistance to attend a Pipe Organ Encounter. Applications cannot be processed unless a teacher's recommendation is submitted. Financial aid is awarded for tuition only, not for travel or other expenses.

As prior organ study is not a prerequisite for attending a Pipe Organ Encounter (POE), the teacher's recommendation may be submitted by a piano or organ teacher, a church or synagogue music director or organist, or a high school choral or instrumental teacher.

You are invited to submit your recommendation on professional letterhead. Although scholarship assistance to POEs is based on need, the teacher's recommendation provides a window into a student's work habits and character. Please feel free to mention any achievements that the student has attained.

You may share this recommendation with the student if you wish.

Please send your recommendation to the local Chapter POE Director. The student will provide you with that person's name, contact information and deadline.